



**CITY OF MARSHALL**  
**Diversity, Equity, and Inclusion Commission**  
**A g e n d a**  
**Wednesday, May 04, 2022 at 3:00 PM**  
**344 West Main Street**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

- [1.](#) Consider Approval of the April 6, 2022 Minutes

**NEW BUSINESS**

2. World Café Update
3. Standing Position, Southwest Health and Human Services Replacement
4. Discussion for Juneteenth and Marshall Pride Events
- [5.](#) MnDOT Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Letter of Support
6. Welcome Week Subcommittee Report
7. World Fest Update
8. Open Discussion

**ADJOURN**

**VISION STATEMENT:** The City of Marshall is dedicated to building a welcoming, inclusive, and racially equitable community.

**MISSION STATEMENT:** Create and sustain an ongoing dialogue, through which we explore inequities, share information, and be a change agent for race equity within our community.

MINUTES  
DIVERSITY, EQUITY, AND INCLUSION COMMISSION  
Wednesday April 6, 2022 – 3:00 PM  
City Hall, 344 West Main Street  
On Main and Zoom

AT LARGE MEMBERS PRESENT: John DeCramer, Joyce Tofte, Michele Knife Sterner, Marcy Heemeyer, Sara Runchey

STANDING POSITION MEMBERS PRESENT: Ted Stamp, See Moua-Leske, Beth Ritter, Samira Sheikh, Lauren Mellenthin, Beth Wilms, Tim Mok, Denae Winter

ABSENT: Monica Talamantes, Don Robertson, George Taylor, Ross Wastvedt , Kumara Jayasuriya, Sharon Hanson, City Administrator, Jay Lee, Nicole DeBoer

STAFF PRESENT: Amanda Becker, Community Education Coordinator and Kyle Box, City Clerk Addy Wolbaum, Diversity, Equity, and Inclusion Assistant,

Diversity, Equity, and Inclusion Assistant, Addy Wolbaum introduced Senior Demographer, Megan Dayton with the State of Minnesota Demographic Center. Dayton provided an overview of the past and current census results to show trends related to diversity throughout the State of Minnesota. A copy of the presentation will be provided to the Commission members.

Member Moua-Leske provided an update on Welcome Week. Southwest Minnesota State University will read a land acknowledgement opening the event at 12 PM and ending at 8 PM. Community, Cuisine & Culture are the basis for the event and will include indoor food vendors, craft beer, hands on education and interactive entertainment. The DEI Commission will have booth on the floor at this event with community surveys, board and commission applications and general information on the 150<sup>th</sup> Anniversary for the City of Marshall. A sign-up sheet will be sent to Commission members to volunteer at the booth.

Diversity, Equity, and Inclusion Assistant, Addy Wolbaum provided an update on the World Café Event, there will be a survey available for the community to participate. Those results will be compiled by the YWCA who will summarize both World Café events and the community surveys and provided an update to the Commission by the end of June. Member DeCramer also requested the Commission provide an update to the City Council after this has been completed.

There was also discussion regarding Welcoming Week. It was requested that a subcommittee be formed to start planning for the event. Members, Runchey, DeCramer, Knife Sterner, Heemeyer, Sheikh, Co-Chair Tofte, and DEI Assistant Wolbaum will join the subcommittee. Any other member is welcome to join.

At 4:00 PM the meeting was adjourned.  
Respectfully Submitted,

Kyle Box  
City Clerk



April 1, 2022

The Honorable Pete Buttigieg  
Secretary, US Department of Transportation  
1200 New Jersey Ave, SE  
Washington, DC 20590

Dear Secretary Buttigieg,

The City of Marshall Diversity, Equity, and Inclusion Commission are writing in support of MnDOT's application for funding through the United States Department of Transportation's Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application for the reconstruction of Highway 19/College Drive in Marshall, MN. This reconstruction project will provide several improvements for the Marshall community and the region. The existing infrastructure is in poor condition causing problems for the roadway users, freight haulers, and businesses along the corridor, including damage to vehicles and cargo because of the rough pavement, water and sewer back-ups due to underground utility failures, and accessibility issues for pedestrians due to badly deteriorating sidewalks and lack of accessible walkways. This project will address all these issues and result in a cohesive network of multimodal alternatives that support diverse and accessible community needs.

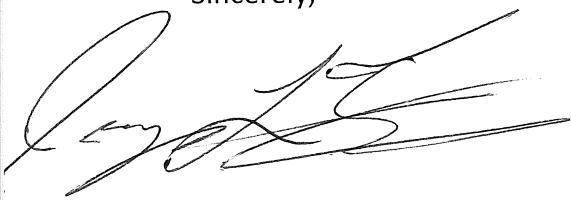
In addition to bringing the corridor back to a state of good repair, it aligns with USDOT's strategic goals with the following specific benefits:

- **Improvements for freight:** Several intersections will be redesigned to better accommodate freight turning movements and make it easier for the numerous trucks that travel the corridor (and the many trucks that avoid the corridor due to current conditions) to navigate the turns.
- **Improvements for pedestrians and cyclists:** The corridor will get new sidewalks, traffic calming treatments, and remedies to make it easier to cross the street. This project would complete the pedestrian network along Highway 19/College Drive and meet accessibility standards.

- **Improvements for stormwater management and flooding:** Several areas of the corridor have poor drainage and flooding concerns causing issues for motorists and adjacent businesses.
- **Safety Improvements:** In addition to improvements for pedestrians and cyclists, the project will improve corridor and intersection safety with the addition of a roundabout, removal of unneeded signals and other safety treatments.
- **Collaboration and Partnerships:** While this project is led by the Minnesota Department of Transportation, the City of Marshall and other project stakeholders have been involved with the early planning and development of this project from the beginning, as there are several benefits to the City's infrastructure included in this project and many benefits for Marshall residents and businesses.

The completion of the Highway 19/College Drive Marshall reconstruction project will strengthen our system of transportation and contribute to growth in our region. The Commission supports MnDOT's application for the funding of the Highway 19/College Drive Marshall reconstruction project and looks forward to the infrastructure investment in our region through the Bipartisan Infrastructure Law. Please give this 2022 RAISE Discretionary Grant proposal your full consideration and if we can answer any questions, please do not hesitate to contact City of Marshall staff at Marshall City Hall, 507-537-6760.

Sincerely,



Co-Chair  
Joyce Tofte



Co-Chair  
Michele Knife Sterner

City of Marshall Diversity, Equity, and Inclusion Commission